



***APPLICATION
FOR
FELLOWSHIP***

Please read the attached notes carefully before completing and use block capitals and black ink, or typescript, throughout.

1.

To: The Board of the Expert Witness Institute

I hereby apply for election as a Fellow of the Institute. Having read the current Regulations I undertake, if elected, to be bound by the provisions of the Regulations from time to time in force.

Signature: _____ Date: _____

I enclose £ _____ in payment of the advancement fee

2.

Surname: _____ Title: _____

Other Names: _____ Initials: _____

The diploma issued will bear the names given above, which should therefore be in full.

Date of Birth: _____ Membership No: _____ Rank (if any) _____

Date of election as a Member if applicable: _____

Honours, decorations and civil distinctions (for record purposes): _____

3.

Home address: _____ Tel No: _____

_____ Post Code: _____

Professional details

Expert field (please be specific): _____

Which body do you regard as your principal professional body?: _____

4.

Expert Activities

1. Are you a full current member of the Expert Witness Institute? Yes: No:

2. Have you had at least 10 years experience as an expert witness in your profession? Yes: No:

Please provide the following:-

- A portfolio of three sample reports* (See note)
- A list of every occasion you have given evidence in the last 5 years
- A summary of written evidence provided in the last ten years (listing cases by type of court/track/tribunal and claimant/defendant)
- Cited references for reported cases
- Work undertaken for pre-trial conferences, experts meetings and the number of cases where you were appointed as a single joint expert (including responding to written questions).

The documentation will be considered by the Fellowship Selection Committee who, if it is felt appropriate, will invite you to attend an Examination Board comprised of at least 3 Fellows of EWI of whom normally at least one is skilled and experienced in your specialism(s). The Fellowship Selection Committee may take up references from the solicitors/barristers concerned in respect of cases mentioned in addition to those put forward as

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* Please note: If a report that you wish to include has not reached the public domain, you must seek the consent of the parties to it being disclosed to EWI or the report should be suitably anonymised. EWI will ensure that reports submitted in connection with the fellowship application will be treated with strict confidentiality and destroyed afterwards.

Examination

- If your application is referred to an examination board your examination will be by way of such viva voce assessment by a committee of Fellows as may be appropriate. You will be advised if such viva voce is required.
- Exceptionally, the Examination Board may, having assessed the application, exercise discretion not to require the attendance in person.
- The result of the assessment by the Examination Board of the application will be reported to the Fellowship Selection Committee who will make a recommendation as appropriate to the Governors.

Referees; (At least one must be a barrister)

5.

The undersigned, having known the above named for the period set against our names, hereby recommend him/her, from personal knowledge, for election as a Fellow of the Expert Witness Institute.

1. Name: _____ Profession/occupation: _____

Address: _____ Period in years: _____

Whether or not
Member of EWI: Yes: No:

Signature: _____ Date: _____

2. Name: _____ Profession/occupation: _____

Address: _____ Period in years: _____

Whether or not
Member of EWI: Yes: No:

Signature: _____ Date: _____

3. Name: _____ Profession/occupation: _____

Address: _____ Period in years: _____

Whether or not
Member of EWI: Yes: No:

6.

1. Are you an undischarged bankrupt or are your affairs currently subject to an arrangement with creditors or other external administration or are any such proceedings pending against you? Yes : No :
2. Within the past five years have you been convicted of any offence of such a nature that, had you been a member of the Institute at the time, it would have been likely to have given rise to disciplinary action being taken against you by Expert Witness Institute? Yes : No :
3. Within the past five years, have you conducted yourself, whether by act or default, in a manner that, had you been a member of the Institute at the time, might or is likely, to have been discreditable to the Expert Witness Institute? Yes : No:

7.

Declaration

I confirm the accuracy of the information provided, and if elected I agree:

- To act as a mentor for provisional members of EWI, and
- To pay the annual subscription for Fellows which may from time to time be determined by the Governors.

Signature: _____ Date: _____

GUIDANCE NOTES **FELLOWSHIP OF THE EXPERT WITNESS INSTITUTE**

- Fellowship of the Institute is the highest grade of membership. The election of Fellows is governed by Articles 5, 6 and 7 of the Institute's Articles of Association: -
 5. *A Fellow is a Member who shall have been elected to Fellowship by the Governors in the manner hereinafter provided.*
 6. *The Governors shall have power (but shall not be bound) to elect to Fellowship any Individual Member who applies to them for such election and who has such qualifications and experience as are required by the Membership Regulations from time to time approved by the Governors.*
 7. *For the avoidance of doubt a Corporation shall not be eligible for election as a Fellow.*
- The Articles do not limit the number of Fellows who may be elected, but numerically they are always likely to be in a minority. The number will depend on the emergence of those of sufficient merit. To establish the procedure whereby experienced and qualified individual members can advance to Fellowship the Governors have approved requisite regulations and established the criteria for election.
- Applicants for Fellowship must understand that Fellowship confers an obligation to play an active role in promoting the Institute and assisting in the training and encouragement of young members. The Governors wish it to be clearly understood that they view Fellowship of the Institute as a means whereby those members of high standing and experience in their specialisms can ensure that younger or more junior members can develop and enhance their expertise as expert witnesses.
- An applicant for Fellowship of EWI must be able to demonstrate a high personal standing within his or her profession or discipline, integrity and ability as a witness and a knowledge of the legal requirements placed on an expert witness. The high standing of you will be demonstrated by the following (which is not to be regarded as inclusive): -
 - full current individual membership of EWI
 - at least 10 years experience as an expert witness in their profession
 - an appropriate* number of appearances in court or before a tribunal to give oral evidence in the context of their discipline
 - appropriate validated professional standing within their field of expertise, identifying the areas in which they are able to give expert opinion
 - evidence of continuing professional development and/or advancement within their field of expertise
 - a substantial* volume of experience as an expert witness

*NOTE: The selection committee shall determine what is 'appropriate' and 'substantial' given the applicant's particular discipline.